

12th August 2022

Dear Sir/s,

Company Changes notification

We are writing to notify you of further changes taking place within Harbour Energy, details of which are listed below. Unless specified, this communication only affects the following companies within Harbour Energy:

Number	Company Name	Company Number
1	Chrysaor Production (U.K) Limited	00524868
2	Chrysaor Petroleum Company U.K. Limited	00792712
3	Chrysaor (U.K.) Britannia Limited	02954364
4	Chrysaor Resources (Irish Sea) Limited	03440053
5	Chrysaor E&P Services Limited	10873483
6	Chrysaor Limited	06418649
7	Chrysaor North Sea Limited	00958880

1. Registered Address Change

With effect on and from 1st November 2022, the registered address for the Harbour Energy group companies listed in Schedule A to this letter shall be **23 Lower Belgrave Street, London, SW1W 0NR**.

All formal correspondence should be directed to this address.

Contractual notice provisions should be updated to reflect the following details for each company:

[Company Name]
23 Lower Belgrave Street
London
SW1W 0NR
Attention: Chief Counsel, Europe & Energy Transition
Email: legalnotices@harbourenergy.com

2. VAT Group Information

With effect on and from 1st November 2022, we will be consolidating several legal entities into one VAT group. The VAT number for all the companies listed in Schedule A to this letter (with the exception of Chrysaor E&P Finance Limited), will be **GB 240 0452 18**. The companies in Schedule A marked with ** will be changing their VAT number; there is no change to the VAT number for all the other Harbour Energy group companies. Please update your records accordingly to reflect this change.

3. Operations Address

With immediate effect, the operations address in Aberdeen for each of the Harbour Energy group companies listed in Schedule A to this letter should be updated to reflect the following details:

[Company Name]

Rubislaw House

Anderson Drive

Aberdeen

AB15 6FZ

United Kingdom

Email: info@harbourenergy.com

All operations-related correspondence should be directed to this address.

4. Company E-mail Address

All company email address domains were changed to “@harbourenergy.com” in April 2022. Please only use these email addresses going forward, as incoming mail and mail forwarding services for all “@chrysaor.com” and “@premier-oil.com” email addresses have now ceased.

5. Enterprise Management System (EMS)

As part of bringing together our heritage organisations and facilitating common ways of working, we are in the process of transitioning to a Harbour Energy EMS system, this being SAP S4 Hana, effective on and from **1st November 2022** (“EMS go-live”).

Key information as we cut over to the new EMS system:

a) Master Data Freeze

From **23rd September 2022 to 1st November 2022**, we will be unable to process any changes to your bank details, addresses, VAT codes etc. Please make any changes you are aware of before this date.

b) Invoice Submission

The last date for invoice ingestion (for all companies listed in Schedule A to this letter) into our current systems is **30th September 2022**. We will make every effort to process any invoices submitted prior to this date for inclusion in the last payment run in our current systems which is **24th October 2022**.

If an invoice is submitted after **30th September 2022**, it will get processed in our new system after EMS go-live on **1st November 2022**. This may cause invoices to be paid later than usual but we will make every effort to catch up and get all outstanding invoices paid as soon as possible. The first payment from our new system will be **10th November 2022**.

We will continue to check and verify invoices from **30th September 2022 to 1st November 2022** and will inform suppliers of any rejected invoices to allow a new invoice to be submitted during that period. From **30th September 2022**, all vendors unless approached for Ariba ingestion **must** submit an invoice for services or materials irrespective of any previous electronic or self-billing processes. The email address to submit all invoices and queries post **30th September 2022** (for all companies listed in Schedule A to this letter) is AccountsPayableUK@harbourenergy.com. Please do not use any previous email addresses for submission of invoices or queries after **30th September 2022**.

c) Ariba system

From September 2022, your company’s primary contact will be contacted by the Harbour Energy Ariba Team and requested to complete a Supplier Registration Questionnaire. If your company has historically registered with Harbour Energy or any of its former entities via SAP Ariba, there will be a requirement to complete a new Supplier Registration Questionnaire. Any updates to supplier information such as change of address information, change of VAT number and change of bank details will be inaccessible during the cutover period from **23rd September 2022** until EMS go-live.

6. Export Controls – Dual Use Regulations

Any Harbour Energy owned materials subject to export controls under the Dual Use regulations should see no change. Existing licences for the export of these materials will remain and shipment of these items should not occur without confirmation from the Export Compliance Advisor.

Any queries relating to Dual Use materials can be directed to ExportLicensing@harbourenergy.com

7. Customs Matters

There will be no change to the customs policies, approvals and procedures for the above companies until we notify otherwise. This means:

i. Cross Border Trade Act (2018) (Formerly Union Customs Code)

The Harbour Energy group companies listed in the table below remain approved to use the ship’s manifest system; with the exception of controlled items, materials transported to/from our offshore assets can be declared via the manifests until further notice.

Company Name	Company Number
Chrysaor Production (U.K) Limited	00524868
Chrysaor Petroleum Company U.K. Limited	00792712
Chrysaor (U.K.) Britannia Limited	02954364
Chrysaor Resources (Irish Sea) Limited	03440053

The Harbour Energy group companies listed in the table below will continue to require declarations to be submitted prior to vessel departure in line with current arrangements. Any material owned by your company will require to be declared by the owner of the equipment prior to loading/discharge.

Company Name	Company Number
Chrysaor Limited	06418649
Chrysaor North Sea Limited	00958880

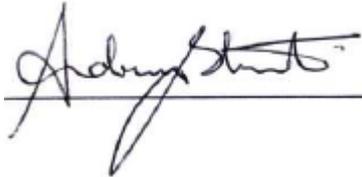
ii. Shipwork end use relief

At present there is no change to the Harbour Energy companies End Use arrangements but any change will be communicated separately if applicable.

We request that you update your records accordingly and share this information within your organisation, as appropriate.

Thank you for your co-operation.

Yours sincerely



Audrey Stewart
Vice President – Supply Chain

Schedule A

No.	Company Name	Company Number
1.	Chrysaor (U.K.) Alpha Limited	02374592
2.	Chrysaor (U.K.) Beta Limited	02316577
3.	Chrysaor (U.K.) Britannia Limited	02954364
4.	Chrysaor (U.K.) Delta Limited	07872436
5.	Chrysaor (U.K.) Eta Limited	02369861
6.	Chrysaor (U.K.) Sigma Limited	07832693
7.	Chrysaor (U.K.) Theta Limited	01491002
8.	Chrysaor (U.K.) Zeta Limited	01775651
9.	Chrysaor CNS Limited **	07036630
10.	Chrysaor Developments Limited	02180666
11.	Chrysaor E&P Finance Limited (Not in the VAT group)	10537889
12.	Chrysaor E&P Limited **	10871880
13.	Chrysaor E&P Services Limited **	10873483
14.	Chrysaor Energy Limited **	13018647
15.	Chrysaor Investments Limited	02673868
16.	Chrysaor Limited **	06418649
17.	Chrysaor Marketing Limited **	11662086
18.	Chrysaor North Sea Limited **	00958880
19.	Chrysaor Petroleum Company U.K. Limited	00792712
20.	Chrysaor Petroleum Limited	01247477
21.	Chrysaor Production (U.K.) Limited	00524868
22.	Chrysaor Production Holdings Limited	03629601
23.	Chrysaor Production Limited	04550265
24.	Chrysaor Resources (Irish Sea) Limited	03440053
25.	Chrysaor Resources (UK) Holdings Limited	03453033
26.	Chrysaor Supply & Trading Limited	04130571
27.	Harbour Energy Developments Limited	03230514
28.	Harbour Energy Production Limited	01505606
29.	Harbour Energy Services Limited	01194149
30.	Chrysaor Holdings Limited (UK Establishment Address Only) **	BR009700